

Ashland County Health & Human Services Board Meeting

Sanborn Center

September 21, 2016 4:15 p.m.

Members Present: Clarence Campbell, Joan Haukaas, Dr. Matthew Horning, Joyce Kabasa
Ron Lockwood, Matt MacKenzie, Charles Ortman, Gary Mertig

Excused: Dr. A.A. Koeller, Laura Kruse

Others: Terry Barningham, Peter Herlevi, Bev Patterson, Terri Perry, Tami Tolliver, Jeff Beirl, Michael Cashman, Tina Hagstrom, Tish Keahna, Emily Hanson

CALL TO ORDER

The meeting was called to order by C. Campbell at 4:17 p.m.

APPROVAL OF MINUTES

The minutes of the June 2016 Board Meeting were reviewed.

J. Kabasa made a motion to approve the June 2016 minutes. Seconded by M. Horning. Motion carried.

PUBLIC COMMENTS

None

RED CLIFF CHILD SUPPORT TRANSITION UPDATE

Tish Keahna gave an overview of the new Red Cliff child support procedures. Tish stated that approximately 110 cases have been transferred from Bayfield County. It is estimated that about 50 cases could possibly come from Ashland County. Currently there is no timeline specified for the Ashland County cases to start transferring.

ADOLESCENT HEALTH GRANT UPDATE

Mike Cashman, Adolescent Health Grant Manager, gave an overview of the grant. He also outlined the accomplishments to date in this two County (Ashland and Bayfield) grant. The grant prioritizes promoting three main objectives; education, empowerment and collaboration. Mike introduced Tina Hagstrom. Tina is working on her doctorate and is assisting him with some aspects of the grant.

ELECTION

M. MacKenzie nominated J. Kabasa as Vice President. J. Kabasa accepted the nomination. C. Campbell called for nominations three more times.

M. Horning made a motion to approve J. Kabasa as Vice President. Seconded by M. MacKenzie. Motion carried.

WRITTEN DEPARTMENT REPORTS / UPDATES

None

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STAFFING UPDATES

- Gary Mertig was welcomed as a new member to the Board.
- Ron Lockwood was announced as a new Community Representative for the ADRC.
- Laura Compton has moved from the children's unit to the adult unit. She will be taking LaTricia Dugger's position, as she took another position elsewhere.
- Ken Zurian has been hired as the Sanitarian, taking Ken Tuckwell's place after his retirement. Ken Zurian comes to us from Douglas County.
- Terri Perry announced her upcoming retirement in early 2017. Terri will be flexible regarding her last day to allow for hiring and training a replacement.

CY2017 BUDGET REVIEW & APPROVAL

T. Perry reviewed the budget proposal in the board packet:

- The budget has been created in close consultation with J. Beirl, who stated that their might be more changes coming.
- Peter Herlevi was recognized for his expertise and patience in creating many versions of the budget.
- The budget currently includes a half-time grant writer, which will be new to the county.

J. Kabasa made a motion to approve the 2017 ACHHSD Budget as presented. Seconded by M.Horning. Motion carried with M. MacKenzie abstaining.

2016 YEAR TO DATE EXPENDITURES

- The board packet financial report represents expenditures and earned revenue through July 2016 (58% through the year.)
- Overall year to date expenditures and earned revenue is at 54% of the annual budget, with levy spending at 35% of the annual levy budget.
 - Vendor invoices are generally paid the month following the month of service.
 - Levy spending is "back-loaded" in any given year as available grant and program funding is spent first.
 - Considering these items, year to date spending appears to be in line with the 2016 budget.
- The cost of placements in the state mental hospitals was discussed, as there is a good chance that because of them the adult unit will be over budget.

HOME VISITING POLICY

The new agency-wide Home Visiting Policy was reviewed and discussed. It is recommended that once the policy goes into effect, it should be looked at again in 6 months to be sure it is working.

J. Kabasa made a motion to approve the Home Visiting Policy. Seconded by R. Lockwood. Motion carried.

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WHEAP UPDATES

T. Tolliver distributed a handout detailing statistics from the 2016 heating season which ends at the end of this month:

- We have currently processed 109 less applications than last year at this time, though last year's heating costs were higher.
- Both crisis funding and furnace repair/replace funding is down from last year as well.
- There is a new veteran's program this year, which will pay for a security deposit and first month's rent for a homeless veteran. We have used this program for one person in Ashland County.
- Our agency got a very good review of last year's applications by the State.
- We did not receive funding for any weatherization supplies, such as blankets, plastic for windows, light bulbs, etc. as we have in the past.

FOODSHARE MIDWEST PARTNERS FOR PROGRAM IMPROVEMENT

There was a six-state education/training conference, and the NIMC (our Consortium) was the only consortium from Wisconsin asked to present. The NIMC took some huge financial cuts, but we have been creative and extremely efficient.

SCHOOL SUPPLY DRIVE

Abe Neuberger headed up a school supply drive by emailing all employees and having them donate school supplies for needy children. Many supplies were donated and distributed. We received a nice thank you letter from the school.

WRITTEN MATERIALS

The following written materials were provided to the Board. Please contact T. Perry if additional information is desired or follow up at a Board meeting requested.

- Children in Substitute Care
- Children & Family Access Statistics
- Income Maintenance Timeliness Reports
- Income Maintenance Ongoing Caseload Monitoring
- NASW Article – Hiring Social Workers
- DMHSAS Information Memo
- WCHSA Executive Board Meeting Minutes – 8/4/16
- WCHSA CPS Funding Memo – 8/31/16
- DCF Update for WCHSA Executive Board – 9/1/16
- DHS Update for WCHSA Executive Board – 9/1/16

BOARD MEMBER UPDATES/AGENDA ITEMS

Charlie Ortman reported that his mother, Pat Ortman, fell and broke her hip. Everyone wanted to wish her well. Charlie also informed the board that there will be a meeting with Reba Rice of Northlakes on October 5, 2016 regarding the jail population.

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OTHER BUSINESS

There was a final hearing regarding the dissolution of NorthernBridge's and their debt. Although NorthernBridges board members thought that Ashland County would get paid back with some excess monies, there was no funding remaining.

APPROVAL OF BILLS

The bills were inadvertently left at the court house. M. MacKenzie asked if there were any bills out of the ordinary this month to which P. Herlevi denied. Pete will ensure that the vouchers are signed by HHS Board members.

M. MacKenzie made a motion to approve the bills and have the Board Chair sign them at a later date. Seconded by C. Ortman. Motion carried.

NEXT MEETING DATE

November 16, 2016 at 4:15 pm: Sanborn Center

The meeting adjourned at 6:20 p.m.

Respectfully recorded by Emily Hanson.