

Ashland County Highway
Committee Meeting Minutes
STH 13 & Ryefield Rd.
Highbridge, WI 54846
September 12th, 2016

Regular monthly Highway Committee Meeting was held on September 12th, 2016 at 9:00 AM at the Ashland County Highway Department Conference Room in Highbridge, WI.

- Item 1. Meeting was called to order by Highway Committee Chairman Carl Kubley at 9:03 AM. Members in Attendance: Rick Korpela, Carl Kubley, Jerry Teague, and Gary Mertig. Also present: Emmer Shields, Highway Commissioner, and Pete Russo, Board Chairman. Excused Absence: Dick Pufall.
- Item 2. Approval of Agenda. Motion to approve agenda by Jerry Teague, 2nd by Gary Mertig. Motion carried.
- Item 3. Approval of Meeting Minutes. Motion to approve August 8th, 2016 meeting minutes by Gary Mertig, 2nd by Rick Korpela, with correction made (Gary Mertig was present). Motion carried.
- Item 4. No public comment.
- Item 5. New and Old Business
- * Personnel - The Department is presently advertising to fill two potential vacancies. It appears at least one employee is planning on retiring before the end of the year.
Vacations - The Department presently has 199 days of vacation and PTO time to be taken before the end of the year. The Commissioner is recommending that the County considers a combination pay out and carry over for a portion of the vacation, since the use of said time off would be equivalent to 10 employees being off for a month. The committee indicated that this recommendation should be passed along to the Executive Committee for approval.
Equipment - The Department has been hard pressed to keep up with equipment repairs, due to the daily demands of flood repairs. The high usage has as shown weak spots in Department's equipment inventory. The Commissioner asked the Committee for permission to purchase some used equipment to upgrade the Department's inventory. Motion by Jerry Teague, 2nd by Rick Korpela to authorize the Commissioner to purchase used equipment as the opportunity presents itself.
Budget - The Department does not have a good handle on a budget request for 2017. It was recommended that the same level of levy for highway operations as 2016 be set.
Work Schedule - The Department continues to be engaged in flood recovery work. Long term, the Department has a number of PBM projects and a DMA project that need to be completed for the State.
- Item 6. Approval of bills for the month. Motion to approve bills by Jerry Teague, 2nd by Gary Mertig. Motion carried.
- Item 7. Next meeting date - October 10th, 2016 at 9 AM.

Item 9. Adjournment - Motion by Gary Mertig, 2nd by Rick Korpela to adjourn. Motion carried. Committee adjourned at 10:25 AM.