

**Ashland County Health & Human Services Board Meeting
Sanborn Center
June 15, 2016 4:15 p.m.**

Members Present: Clarence Campbell, Joan Haukaas, Matthew Horning, A. Koeller, Laura Kruse, Ron Lockwood, Matt MacKenzie

Excused: Charlie Ortman, Gary Mertig

Unexcused: J. Kabasa

Others: Linda Bailey, Terry Barningham, Jeff Beirl, Emily Hanson, Bev Patterson, Terri Perry, Tami Tolliver, Cyndi Zach

CALL TO ORDER

The meeting was called to order by C. Campbell at 4:17 p.m.

APPROVAL OF MINUTES

The minutes of the April 2016 Board Meeting were reviewed.

M. MacKenzie made a motion to approve the April 2016 minutes. Seconded by L. Kruse. Motion carried.

PUBLIC COMMENTS

None

ELECTION

M. MacKenzie nominated C. Campbell as Board Chairman with L. Kruse seconding. C. Campbell accepted the nomination.

M. MacKenzie made a motion to approve C. Campbell as Board Chairman. Seconded by L. Kruse. Motion carried.

C. Campbell nominated M. MacKenzie as Board Vice Chair. M. MacKenzie declined the nomination, moving that J. Kabasa be nominated.

Due to the absence of J. Kabasa, L. Kruse made a motion to close the Vice Chair nomination until the next meeting. Seconded by Dr. Horning. Motion carried.

WRITTEN DEPARTMENT REPORTS / UPDATES

There were no updates or additions to the written department reports.

PUBLIC HEARING OF CY2017 BUDGET DEVELOPMENT

L. Kruse made a motion to convene the Public Hearing for the purpose of taking public comments. Seconded by Dr. Horning. A roll call vote was taken and the Motion carried.

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There was no one wanting to speak present.

M. MacKenzie moved to recess the Public Hearing, to reconvene when and if necessary. Seconded by Dr. Horning. A roll call vote was taken and the Motion carried.

CHILD SUPPORT OVERVIEW

B. Patterson gave an overview of the child support program which started in Wisconsin in 1976, adding that she started working with the program in 1983.

STAFFING UPDATES

- Laura Martinsen has been hired as a Part-Time CCS/CST Coordinator in the Children & Families Unit. Laura may have the opportunity to become a full-time employee if the case load is high.
- Lauren St. George Schroeder is this year's Environmental Health Intern.
- Jennifer Newago has been hired as a Public Health Nurse.
- A new consortia worker may be hired, as the Medicaid Enhanced Funding has come in. This position would be temporary, and is not a definite as of yet.
- Jessica Clark, who is currently a school nurse for the Ashland School District, is working on her Master's Degree. She is doing her practicum with the Ashland County Public Health Department; her project is working on drug prevention curriculum.

BLOOD BORNE PATHOGEN EXPOSURE CONTROL POLICY

Cyndi Zach reported that due to an unfortunate incident in the Public Health Department, it came to light that a new policy needed to be written and it needed to include all county employees. This new policy is OSHA compliant. The policy requires training for all employees. The ACHHSD public health nurses are able to provide that training, as is the jail nurse.

L. Kruse moved to approve the Blood Borne Pathogen Policy and send it to the full County Board for approval. Seconded by Dr. Horning. Motion carried.

ADRC-N GOVERNING BOARD COMMUNITY REPRESENTATIVE

C. Campbell reported that Marty Vitek has now become a county board member, so his spot on the ADRC-N Governing Board needs to be filled by a community representative. The opening was advertised with no response. M. MacKenzie requested reaching out to Mike Hamm, as he thought he would be a good candidate.

2015 ACHHSD ANNUAL REPORT

The report was available in each attendee's folder and each ACHHSD manager gave a brief overview of her/his department as presented in the report.

L. Kruse wanted T. Perry to communicate to all the workers at the Health & Human Services Department how important she believes they are, and how hard they work.

T. Perry extended thanks to the HHS Board for the support they give our department.

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2016 YEAR-TO-DATE EXPENDITURES

T. Perry presented the 2015 revenues and expenses year-to-date through April 2015. At this time there is nothing that appears to be out of the ordinary or out of line in terms of spending versus budget. It was stated as a reminder that early in the year we are spending our grant funding/program dollars first and later in the year we are spending more levy.

C. Zach stated that Birth-to-Three is the most expensive program in the health department and typically it runs in the red. Unfortunately, there has been no speech therapist in the program for over a year and therefore the costs are down. A speech therapist is being sought extensively with no success to date. We are not the only county in this situation. Fortunately some clients are being served through private providers outside of the program.

WRITTEN MATERIALS

The following written materials were provided to the Board. Please contact T. Perry if additional information is desired or follow up at a Board meeting requested.

- Children in Substitute Care
- Children & Family Access Statistics
- Income Maintenance Timeliness Dashboard
- Income Maintenance Ongoing Caseload Monitoring
- Superior Shipyard Lead Report
- HHS Board Member Terms
- WCHSA Executive Board Meeting Minutes – 5/10/16
- DCF Update for WCHSA Executive Board – 6/2/16
- DHS Update for WCHSA Executive Board – 6/2/16

BOARD MEMBER UPDATES/AGENDA ITEMS

R. Lockwood asked if the state was planning some massive changes to the long-term care services. T. Perry responded by saying that they have actually stepped back from the Family Care 2.0 changes they were looking into because they realized that there would be no savings. T. Perry, L. Bailey and C. Campbell all agreed that CCCW is doing well.

L. Kruse would like Jim Oakley's long and dedicated service to be recognized. J. Beirl stated that the Ashland County Board will be passing a resolution recognizing his efforts.

OTHER BUSINESS

The rock festival that was held in Highbridge where 3000-4500 people attended daily was discussed. PP & LE has directed Jeff to look at the county's current ordinances.

APPROVAL OF BILLS

<p>L. Kruse made a motion to approve the bills presented. Seconded by M. MacKenzie. Motion carried.</p>
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NEXT MEETING DATE

September 21, 2016 at 4:15 pm at the Sanborn Center and will include presentation of the 2017 budget.

The meeting adjourned at 5:35 p.m.

Recorded by Emily Hanson