

Executive Committee  
February 1, 2016 at 9:00 a.m.  
County Board Room

Present: Pete Russo, Clarence Campbell and Dick Pufall

Others: Jeff Beirl, Heather Schutte and Tom Heneghan

Excused: Jerry Teague

Absent: Matt MacKenzie

Pete Russo called the meeting to order at 9:03 a.m. Motion by Dick Pufall to approve the November 2, 2015 meeting minutes as presented. Second by Clarence Campbell. Motion carried.

There were no public comments at this time.

Motion by Dick Pufall, second by Clarence Campbell to convene in closed session to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with the respect to litigation in which it is or is likely to become involved pursuant to Wisconsin Statutes §19.85(1) (g). Roll call vote: all yes. Motion carried and the meeting convened in closed session at 9:04 a.m.

Motion by Pete Russo, second by Dick Pufall to reconvene in open session. Roll call vote: all yes. Motion carried and the meeting reconvened in open session at 9:33 a.m.

Motion by Clarence Campbell, second by Dick Pufall to accept the Cooperation and Settlement Agreement, Alternative #1. Roll call: all yes. Motion carried.

Motion by Pete Russo, second by Dick Pufall to move the approved resolution to Support Superfund Remediation to the full County Board, Thursday, February 18, 2016. Roll call: all yes. Motion carried.

Motion by Dick Pufall, second by Clarence Campbell to approve and move the resolution Establishing Compensation to be Paid to Elected Officials of Ashland County to the full County Board, Thursday, February 18, 2016. Roll call: all yes. Motion carried.

Discussion held on the Personnel Handbook Amendment. Jeff updated page 10, paragraph 3 to read as follows:

*Unused accrued vacation time will be paid to an employee in the case of retirement or resignation with proper notice. For non-Department Head employees, "proper notice" means providing a two (2) week notice of his/her intention to terminate employment with Ashland County. For Department Heads and **Supervisory employees**, "proper notice" means providing a four (4) week notice prior to the effective date of resignation. Failure to provide proper notice may, in the sole discretion of the County, result in the loss of said employee's unused accrued vacation benefits. Unused accrued vacation will not be paid for employees whose employment is terminated by the County.*

Motion by Pete Russo and second by Dick Pufall to accept the changes as presented. Motion carried.

Matt MacKenzie called and reported he was on his way to the meeting at 9:40 a.m.

Pete and Jeff recommended to wait until after the April 5, 2016 County Board election to update the handbook. No action taken on this agenda item.

Matt MacKenzie entered the meeting at 9:48 a.m.

There was no other business at this time.

Motion by Dick Pufall, second by Pete Russo to adjourn. Motion carried and meeting adjourned at 9:49 a.m.

Respectfully,  
Heather W. Schutte  
Ashland County Clerk