

**Ashland County Health & Human Services Board Meeting
Sanborn Building – Oredock Room
February 18, 2015 4:15 p.m.**

Members Present: Clarence Campbell, Joan Haukaas, Matthew Horning, Joyce Kabasa, A. Koeller, Laura Kruse, Matt MacKenzie, Jim Oakley, Charles Ortman

Excused: Pat Ortman

Unexcused: None

Others: Linda Bailey, Terry Barningham, Jeff Beirl, Cassie Grubbe, Peter Herlevi, Jennifer Leask, Terri Perry, Cyndi Zach

CALL TO ORDER

The meeting was called to order by C. Campbell at 4:15 p.m.

APPROVAL OF MINUTES

The minutes of the November 2014 Board Meeting were reviewed.

<p>J. Oakley made a motion to approve the November 2014 minutes. Seconded by J. Kabasa. Motion carried.</p>
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PUBLIC COMMENTS

None

WRITTEN DEPARTMENT REPORTS / UPDATES

None

STAFFING UPDATES

C. Zach introduced Jennifer Leask as the new Birth-to-3 program coordinator, replacing Dana Denker.

IT Administrator Bruce Durward is retiring this spring; his replacement will report directly to the Ashland County Health & Human Services Department (ACHHSD) as opposed to being supervised by the county administrator.

Richard Kamm is interning with the Children and Families Unit into May. Richard would have been present tonight for introductions but was ill today.

E-CIGARETTES AND TOBACCO PRODUCTS PRESENTATION

Cassie Grubbe, Program Manager for the American Lung Association, gave a presentation focusing largely on “Other-Than-Tobacco” (OTT) products such as e-cigarettes, little cigars, snus, nasal snuff and dissolvables. Ms. Grubbe left her contact information and made it clear that she is willing and able to serve as a resource for Ashland County re public education and lobbying around tobacco and OTT products.

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RADON TESTS AVAILABLE

C. Zach reported that free radon test kits were offered in January and that Public Health gave away 103 kits. The results of 8 tests registered above the threshold that is considered safe; the county sanitarian Ken Tuckwell follows up with and provides remediation resources to those households that test above this threshold. These households are also given free test kits in order to retest after remediation. Radon test kits are still available through the Public Health Department for \$6.

2014 YEAR TO DATE EXPENDITURES/EOY PREDICTION

P. Herlevi discussed the YTD expenditures and the new report which presents this data at a higher level and in a cleaner format than in the past. The report contained data through December of 2014 but did not include data from “Period 13,” which captures expenses and revenues from 2014 that are paid in 2015. Although predictions are difficult, P. Herlevi and ACHHSD management expect that net spending will be approximately \$200,000 below the agency levy budget for 2014 once Period 13 data is final.

2015-2017 STATE BIENNIAL BUDGET SUMMARY

T. Perry discussed the Health and Human Services section of the proposed 2015-2017 State of Wisconsin Biennial Budget. A handout had been provided in the board folders with the details. The proposed budget contains a number of significant items that if passed would have a real impact on how ACHHSD currently functions and is funded:

- Provide funding for assisting mental health crisis programs by pairing law enforcement with mental health professionals
- Require a community based assessment by a mental health professional prior to an emergency detention being allowed
- Make Family Care mandatory statewide by 1/1/2017 and eliminate long-term care districts, instituting an annual enrollment period during which participants would select their Managed Care Organization (MCO)
- Make the WI Office of the Commissioner of Insurance (OCI) the regulatory body for MCOs, seemingly moving Family Care from a Human Services program to an insurance program
- Restructure funding and contracts for Aging Units and ADRCs around the state in order to “promote efficiencies” – not much more detail available
- Eliminate IRIS, a self directed care program which allows participants to manage their own budgets and prioritize their own services
- Move Juvenile Justice (with the exception of juvenile correction institutes) from the Department of Corrections to the Department of Children and Families
- Increase Income Maintenance (IM) funding by \$10.8 million in 2016 and by \$9 million in 2017, which would certainly be helpful for increased PPACA workload that is expected to be permanent, but which falls short of what WCHSA expects will be required to fully fund IM programs
- Establish a children’s Community Options Program (COP) similar to the COP program that exists today for adults

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- Drug test individuals that receive unemployment insurance benefits or public assistance – those that fail drug tests would be offered treatment and job training at the state’s expense while maintaining benefits unless/until they failed another drug test

M. MacKenzie asked whether there is anything in the proposed budget that T. Perry believes would be fatal to what has been budgeted for ACHHSD. T. Perry replied that she does not see anything at this time but there are many unknowns. The situation is being monitored closely through WCHSA and WCA.

ADRC UPDATES

L. Bailey discussed a movement from the state to integrate Aging and Disability Resource Centers (ADRCs) and Aging Units around the state. This should not be much of a problem throughout most of the state, but will likely prove more challenging in Ashland County and in 6 other counties around the state which have private non-profits running their Aging Units. The counties will have the final say as to what these mergers look like. More information is expected at the ADRC conference in mid-April.

The state is also promoting “dementia friendly communities.” ACHHSD is a member of the local dementia coalition, which includes other organizations such as the Alzheimer’s Association and health care organizations. The Adult Unit used some excess available funding from its Alzheimer’s Grant at the end of 2014 to contribute to the production of pamphlets, bookmarks and other materials to be made available at the weekly memory clinic held by Essentia Health. This is not a free clinic but Medicare will cover it. ACHHSD does provide free dementia screening clinics annually throughout Ashland County in coordination with the regional ADRC Dementia Specialist.

M. Horning wondered about county support for similar clinics held by other health care providers in Ashland County. T. Perry responded that this donation to the Alzheimer’s Association was not an ongoing contribution but a one time response to a request for support. ACHHSD is happy to look at any similar programs at any clinic in the county and will support them as funding allows.

2014 ELDERLY BENEFIT SPECIALIST FINANCIAL IMPACT REPORT

L. Bailey shared that Amy Janecek, the Ashland County Elderly Benefit Specialist, brought in more than \$2 million in assistance for Ashland County residents over the past year. A report detailing this will be included with the March board mailing.

WHEAP UPDATES

T. Perry referenced the WHEAP report in the board packet for the program year beginning October 2014, pointing out that 854 applications have been received thus far, 801 of which have had benefits paid totaling approximately \$360,000. These numbers are tracking very closely with the previous program year. All complete applications received thus far have been processed.

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NORTHERN INCOME MAINTENANCE CONSORTIUM (NIMC) UPDATES

- T. Perry reported that certain Child Care program functions (eligibility, authorizations, attendance reporting, etc) were integrated into the NIMC effective 1/2/2015 and have been operating smoothly. Child Care certification continues to be handled locally by ACHHSD. T. Perry handed out a notice that was given to Child Care consumers explaining the changes.
- Traci Newhouse from ACHHSD is now working full time through NIMC on Child Care eligibility and authorizations.
- The two newest PPACA workers at ACHHSD have completed training and are now taking calls for the NIMC call center.

EBOLA TRAVELER

C. Zach reported that on January 19 Public Health was notified by the Wisconsin Department of Health Services (DHS) that a person was traveling to Ashland County from Sierra Leone and that this person would have to be monitored for ebola signs and symptoms. The traveler was contacted and was very low risk as he/she was a social worker and had worked in a healthcare facility in Sierra Leone but had had no direct contact with patients with ebola. Because of the low risk factor, protocol required monitoring the traveler's temperature once per day. However, this traveler wanted to be proactive and cautious and so voluntarily submitted temperatures twice per day while in Ashland County from 1/19 through 2/1, when he/she returned to Sierra Leone. The preparation, process and protocol were followed by the Public Health nurses and everything worked well; the same processes will likely be used for other infectious diseases such as measles if necessary.

COMPREHENSIVE COMMUNITY SERVICES (CCS) PROGRAM PROGRESS

T. Perry informed the board that ACHHSD is provisionally certified as of January 1, 2015. The program plan has again been rewritten to address state concerns about the oversight of New Horizons North (NHN), the external partner in the program. ACHHSD will be meeting with NHN monthly at first and then scaling back to quarterly to discuss enrollments, discharges, improvements to processes, billing etc. Chart reviews will be conducted quarterly by ACHHSD.

The pace of enrollments is slower than expected. One of the problems is that the form required from a physician for enrollment in the program is not very clear or user-friendly and is causing delays. Physician education regarding the form will be taking place and the hope is that the form will be revised also.

The first Medicaid (MA) payment for services through this program has been received. ACHHSD is nevertheless following up with Forward Health as an MA certificate has not yet been received at the agency.

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BOARD MEMBER RE-APPOINTMENT/RECRUITMENT

T. Perry has been corresponding with Pat Ortman and Pat has decided to retire from the board. C. Campbell, J. Kabasa and T. Perry have each been contacted by people interested in serving on the ACHHSD board. The response has been that when ACHHSD is recruiting for the board it will be advertised in the local papers and interested parties are welcome to apply. T. Perry asked the board how it would like to proceed with the recruiting process, e.g. board subcommittee, executive committee, etc. The only statutory requirement is that recipients of services, or their family members, be prioritized in the selection process.

M. MacKenzie made a motion to advertise the position, have applications screened by T. Perry and C. Campbell with further screening by the Executive Committee if deemed necessary by T. Perry and C. Campbell. Seconded by M. Horning. Motion carried.

DRUG COURT GRANTS

T. Perry called the board's attention to the current financials in the board folder for the three drug court grants. There were also two written reports, one for the Mentoring and Family Teaming Grant and one for the Brief Intervention Referral for Treatment (BIRT) Grant:

- The Mentoring grant ended on 12/31/14 and lapsed approximately \$5,000 in funding. A 15 month extension had been received for this grant, which is not unusual historically for ACHHSD drug court grants. The final paragraph of the written report gives a good summary of the successful results of the program.
- The current BIRT grant is through the Otto Bremer Foundation and is the latest in a succession of grants funding the BIRT program in Ashland County. This grant ends on 6/15/15 and at this point we have been unable to find a new grant to continue funding this program.

With the apparent end for the time being of youth focused drug court programs, the only current drug court grant is the Adult Drug Court Grant (ADC.) This grant is held by ACHHSD and is scheduled to end on 9/30/15. Since the participants in the ADC typically come through the criminal justice system as opposed to the human services system, the new grant being written for ADC will be held by the county administrator's office and overseen by the criminal justice council, along with the Ashland County judge. A written report for the ADC will be mailed with the March board packet.

APPROVAL FOR ONLINE RESTAURANT INSPECTION RESULTS

C. Zach reported that the state is now allowing counties to have their restaurant inspection results and related data published on a state website. This information is publicly available now but consumers must call in order to get it. Publishing it on the website makes it more available for consumers. There is no cost to the county and no additional obligation for the county beyond what is already being done. Bayfield, Price and Sawyer counties are all taking part in this. In order to participate, ACHHSD must have the approval of its board.

J. Kabasa made a motion to authorize publishing these inspection results on the state website. Seconded by J. Ortman. Motion carried.

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ENVIRONMENTAL HEALTH UPDATES

C. Zach reported that the current proposed state budget contains a provision to move the Food Safety and Recreational Licensing program from the Wisconsin Department of Health Services to the Department of Agriculture, Trade and Consumer Protection (DATCP). This is an effort to consolidate similar functions for different types of regulated entities under one state department. This is not expected to change the nature of the inspections or the funding for these inspections.

Cyndi also informed the board that a few enforcement actions are being taken by the DNR on well safety in Ashland County. Because they will likely be unpopular enforcement actions, Cyndi has asked the DNR to be clear with the public that these actions are not at the request of Ashland County Health & Human Services Department. The public could easily perceive this as ACHHSD is responsible for testing wells:

- Two bars that also serve food in southern Ashland County will no longer be allowed to have their wells inside of their establishments. This requirement to have the well outside of the building has been in place for some time and these two are not in compliance, thus the enforcement actions. Cyndi's thought is that since these are each small time operations this will likely force them to close due to the cost of drilling new wells.
- The City of Ashland will be required to close the artesian well at Maslowski Beach as it is not in compliance with the governing state standards and laws. It gets flooded and often has standing water around the well casing. Public Health was notified three weeks ago but Cyndi is unsure of a timetable for the action. After some discussion, it was unclear whether the city has been notified yet and what the nature of the notification is, i.e. is it a notification to bring the well into compliance by a certain date or shut it down, or simply a notification that it will be shut down? Matt suggested that the appropriate point person from the DNR be asked to come and speak to this board to bring some clarity to the situation. Others felt like it was more appropriate for this person to be invited to meet with the City Council as the county's involvement is minimal.

ENVIRONMENTAL HEALTH OPERATING WITHOUT A LICENSE ENFORCEMENT

C. Zach informed the board of a rooming house facility (two cabins) in the southern part of the county that is being operated without a license as the owner has refused to pay for his license renewal. As is procedure, the operator has been mailed several notices, has been contacted via phone by Cyndi and has been sent a letter via registered mail regarding operating without a license. Cyndi has not received notification of receipt of the registered letter.

- State statute requires ACHHSD as an agent of the state to enforce required licensing.
- The relevant Ashland County ordinance requires the ACHHSD board to decide on enforcement action on a case by case basis.

Discussion ensued and the consensus was to put this legal matter into the hands of corporate counsel, allowing him to take the appropriate legal steps toward enforcement action.

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J. Kabasa made a motion to refer the matter to corporate counsel to begin appropriate legal steps toward enforcement action. Seconded by M. MacKenzie. Motion carried.

ACT 78 REVIEW OF CHILD PROTECTIVE SERVICES PRACTICE

T. Perry informed the board that, because of a child death due to an egregious incident in Ashland County in August, the state is exercising its option to review ACHHSD child protective services practices.

The state will review a stratified sample of the cases from 2014, which means they will review a certain number of cases from specific demographic groups: children four years old and under, Native American children and Native American children four years old and under.

The review will be comprehensive; the state will provide a written report with the results of the review in March, ACHHSD will have an opportunity to respond with comments on the report, and then a face to face meeting will take place in April. This process is expected to be beneficial but likely difficult.

INPUT ON DRAFT LIVESTOCK FACILITIES LICENSING ORDINANCE (FROM ZONING)

C. Ortman talked about a CAFO-related ordinance that Land Conservation has begun work on. Health risks from CAFOs appear to be well documented, e.g. a 2013 Johns Hopkins study re Kewaunee County, but the difficult thing in writing an ordinance seems to be taking the human health risks associated with CAFOs and converting those health risks back into actions that CAFOs must or must not take in order to prevent these risks from coming to fruition. These are the points that have to be distilled and included in any meaningful ordinance.

Much discussion was had on this topic, including discussion around a moratorium to allow time for a sensible ordinance to be put in place. State statute allows counties to invoke a moratorium of up to two years based on scientific evidence.

Action steps and role clarification coming out of the discussion:

- Public Health will be responsible for gathering the scientific evidence available regarding public health risks due to CAFOs.
- Land Conservation will be responsible for drafting the ordinance and the guidelines within that ordinance, which will be based on the scientific evidence.
- Corporate counsel or WCA will be consulted to determine whether it is possible or preferable to enact a 1 year moratorium and extend it if necessary versus enacting a 2 year moratorium and ending it early if necessary.
- A resolution to enact a moratorium may be brought forward to the county board by a committee or an individual county board member. This is likely to be C. Ortman or J. Oakley.
- As ACHHSD is concerned with public health, the ACHHSD board will go on record as supporting a moratorium to allow time for an appropriate ordinance to be drafted and enacted.

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C. Ortman made a motion that due to public health concerns, the ACHHSD Board support a moratorium on CAFOs lasting until adoption of an ordinance or two years, whichever is longer. Seconded by J. Kabasa. Motion carried.

WRITTEN MATERIALS

The following written materials were provided to the Board. Please contact T. Perry if additional information is desired or follow up at a Board meeting requested.

- Children in Substitute Care
- Children & Family Access Statistics
- Income Maintenance Timeliness Reports
- 2014 Crisis Line Report
- Income Maintenance Funding
- Income Maintenance Fraud Funding 2009-2014
- 2014 MA Case Management Revenue Report
- 2014 Adult Crisis Diversion Savings
- CCCW (Community Care Connections of WI) 2014 Year-End Report
- Shortened School Day for Students with Disabilities Bulletin
- Snowmobiling with Alcohol and Other Drugs Fact Sheet
- First Floor Vote Against Powdered Alcohol
- CDC Health Advisory – Measles Outbreak
- State Policies on Substance Abuse During Pregnancy
- Letter to Legislators Regarding Opiate Affected Newborns
- 2014 Pertussis Report
- WIC (Women, Infants & Children) Management Evaluation Report
- WI Tobacco Prevention & Control Fact Sheet
- WCHSA Executive Board Meeting Minutes – 1/8/15
- DCF Update for WCHSA Executive Board – 1/8/15 and 2/6/15
- DHS Update for WCHSA Executive Board – 1/8/15 and 2/5/15
- Economic Support PAC WCHSA Update – 2/5/15
- Wisconsin Government Employment Press Release

BOARD MEMBER UPDATES/AGENDA ITEMS

M. MacKenzie proposed a future agenda item: exploring additional options for handling the legal process for various non-compliance situations.

OTHER BUSINESS

J. Haukaas asked about the status of the measles outbreak. C. Zach replied that to date there are no known cases in Wisconsin.

APPROVAL OF BILLS

M. Horning made a motion to approve the bills presented. Seconded by J. Oakley. Motion carried.

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NEXT MEETING DATE

April 15, 2015 at 4:15 pm: Sanborn Center

The meeting adjourned at 7:05 p.m.

Recorded by Peter Herlevi